



Veazie Town Council

Regular Meeting

November 17, 2014

AGENDA

- ITEM 1:** Call to Order
- ITEM 2:** Secretary to do the Roll Call
- ITEM 3:** Pledge of Allegiance
- ITEM 4:** Consideration of the Agenda
- ITEM 5:** Approval of the October 27th, 2014 Council Meeting Minutes.
- ITEM 6:** Comments from the Public

New Business:

- ITEM 7:** Penobscot River Restoration update
- ITEM 8:** Committee Appointments
- ITEM 9:** Discussion of Citizen Petition/ letter concerning Orono/Veazie Water District
- ITEM 10:** Appointment of Council Member to OVWD Superintendent hiring process
- ITEM 11:** Pontem Software proposal
- ITEM 12:** MRC Board of director election ballot
- ITEM 13:** Ambulance Contract

Old Business:

- ITEM 14:** Ground Maintenance bid award
- ITEM 15:** Shoreland Zoning Ordinance approval
- ITEM 16:** Manager's Report
- ITEM 17:** Comments from the Public
- ITEM 18:** Requests for information and Town Council Comments
- ITEM 19:** Review & Sign of AP Town Warrant #9 & #10 and Town Payroll # 9 & #10, School Payroll Warrant #10 and AP School Warrant #10.
- ITEM 20:** Adjournment

Tammy J Perry
5Prouty Drive
9479624

Chris Bagley
16 Silver Ridge
cbagley@veazie.net

Robert Rice
1116 Buck Hill Dr
942 -3064

Karen Walker
1002 Mutton Ln
947-0458

David King
1081 Main St
942-2376

Agenda Items

For November 17, 2014

Council Meeting

ITEM 7: Laura Rose-Day will be present to update the Council on the progress of the project located at the Old Veazie Dam site.

ITEM 8: Council will be presented numerous citizen involvement applications to consider appointments to numerous committees. The applicants are as follows:

- A. Judy Horten: Budget Committee
- B. William Masters: Budget Committee
- C. Mark Smith: Budget Committee
- D. Norma Noble: Budget Committee
- E. Amanda Libby: Planning Board
- F. Jeff Martin: Conservation Commission Committee
- G. Andrew "Andy" Brown: Conservation Commission Committee
- H. Patricia Rice: Economic Development Committee
- I. Charles "Chuck" Osgood: Economic Development Committee

The Budget Committee is in need of (3) appointments.

The Planning Board is in need of (2) appointment

The Conservation Commission Committee is in need of (1) appointment

ITEM 9: A discussion will be had concerning a letter that was received from The Orono Veazie Water Citizen Action Group. The letter was presented at the October 27th Council meeting and has been included in the packet for review. The letter was also sent to the members of the Orono Council whom have discussed the letter both at Committee level and at Council level.

ITEM 10: Chairman John McCormack of the Orono Veazie Water District has requested that Councilor Chris Bagley be appointed by the Council to a search committee for the new Water District Superintendent. Chairman McCormack will be at the meeting if he is needed to answer any questions on this request.

ITEM 11: A discussion will be had on Cemetery Management Software. Councilor Walker and I watched a webinar and I have included in the packet information on the software. This software is being used by numerous other communities in Southern Maine. The purchase price is \$1,620.00 for the Manager and \$720.00 for the mapping for a total of \$2,340.00. After the first year the annual support fee will be \$351.00. Its staff's recommendation that both the management portion and the mapping portion be purchased.

ITEM 12: Municipal Review Committee is looking to fill (3) Director Positions on its Board. The ballot has (8) Candidates listed. Manager Wilson from Orono is on the ballot and has sent a letter asking for our support in her re-election to the board. The ballot and Manager Wilson's letter is included for review.

Agenda Items

For November 17, 2014

Council Meeting

ITEM 13: Chief St Louis from the Orono Fire Department will be at the Council meeting to present a proposal to continue providing ambulance service for the Town of Veazie. The current contract is set to expire in December. Chief St Louis, Manager Wilson and I have met and negotiated the contract that will be presented. It is staff's recommendation that the contract be approved as presented. If approved by Council it will be presented to Orono Council for final approval.

ITEM 14: The Council will discuss the results of the (3) remaining ground maintenance bids in hopes of awarding the 2015 ground maintenance contract. At the October 27th Council meeting it had been requested that further information be gathered on three of the vendors that had submitted bids. This was completed and was provided to the Council in a confidential memo. The three bidders were Cutting Edge Lawn Care, Black Bear Lawn Care and Bangor Lawn Care and Landscaping.

ITEM 15: At the request of Council Code Enforcement Officer Larson contacted DEP to confirm that the map that has been presented for the Shoreland Zoning is accurate. They have made a site visit to the area in question and confirmed that the map is correct. This was the final portion that remained to approve the updated Shoreland Zoning ordinance.

Veazie Town Council Meeting
October 27th, 2014

Members Present: Chairman Tammy Perry, Councilor Robert Rice, Councilor Chris Bagley, Councilor Karen Walker, Councilor David King, Manager Mark Leonard, Secretary Julie Strout, Town Attorney Tom Russell, Code Enforcement Officer John Larson, Joe Lane, Eksterine Crowe and various members of the public.

Members Absent:
None

ITEM 1: Call to order
Chairperson Tammy Perry called the meeting to order at 6:30pm.

ITEM 2: Secretary to do the roll call:
All present.

ITEM 3: Pledge of the allegiance:

ITEM 4: Consideration of the Agenda
None

ITEM 5: Approval of the October 6th, 2014 Council Meeting Minutes
Councilor Robert Rice made a motion, seconded by Councilor David King to accept the October 6th, 2014 Council Meeting Minutes as written. Voted 4-1-0. Motion carried. Councilor Chris Bagley abstained.

ITEM 6: Comments from the public
Citizen Suzanne Malis-Anderson would like a discussion brought up at the next council meeting on the citizens petition letter from the Orono Veazie Water Citizens Action Group. Citizen Frank Jordan was at the meeting on behalf of Peter Lyford to let everyone one know he is running for representative of Veazie.

New Business:

ITEM 7: Dangerous Building Hearing
Chairman Perry opened the Dangerous Building Hearing
Code Enforcement Officer John Larson reviewed all the concerns with the property on 1033 School St., Veazie.
Mr. Joe Lane stated that he has always been willing to work with the town and realizes it needs to be taken care of in a timely manner.
Attorney Tom Russell reviewed all the statutes and the Decision & Order he drew up for the Council to sign. Mr. Larson and Mr. Russell made some changes to the document per the Council.
Hearing closed 7:03pm
Councilor Robert Rice made a motion, seconded by Councilor Chris Bagley to adopt the Decision & Order Pursuant to 17 MRS 2851-2859 as written. Voted 5-0-0. Motion carried.

ITEM 8: Executive Session – 1 MRSA 405(6)E- Consultation with Legal Counsel

Councilor Robert Rice made a motion, seconded by Councilor Karen Walker to enter into Executive Session 1 MRSA (6)E at 7:04pm. Voted 5-0-0. Motion carried.

Councilor Chris Bagley made a motion, seconded by Councilor Karen Walker to exit Executive Session 1 MRSA (6)E at 7:14pm

Councilor Robert Rice made a motion, seconded by Councilor David King to authorize Manager Leonard to hire a surveyor to survey 2 parcels of land that is shown on tax map 6 of the Town of Veazie. Voted 5-0-0. Motion carried.

ITEM 9: Code Enforcement update

John Larson reviewed his report with the Council. Year to date he has issued 23 building permits, 8 plumbing permits and 15 electrical permits.

ITEM 10: General Assistance Ordinance Public Hearing

Councilor David King made a motion, seconded by Councilor Karen Walker to enter into the General Assistance Ordinance Public Hearing at 7:46pm. Voted 5-0-0. Motion carried.

Councilor Robert Rice made a motion, seconded by Councilor David King to exit the General Assistance Ordinance Public Hearing at 7:49pm. Voted 5-0-0. Motion carried.

Councilor David King made a motion, seconded by Councilor Chris Bagley to adopt the MMA Model Ordinance GA Appendices B and C for the period October 1, 2014 – September 30, 2015. Voted 5-0-0. Motion carried.

ITEM 11: Review of Grounds Maintenance Bids

The Council agreed that they would like to have Manager Leonard check references before they make their final decision. They will decide at the November 17th meeting.

Old Business:

ITEM 12: Review Draft Committee Policy

Councilor Robert Rice made a motion, seconded by Councilor David King to approve the Committee & Board Policy as amended. Voted 5-0-0. Motion carried.

ITEM 13: Shoreland Zoning Ordinance

Councilor's agreed to have Manager Leonard or Mr. Larson check with Sewall or DEP to make sure the data on the map is correct and the Council will continue this discussion at the next Council Meeting.

ITEM 14: Manager's Report

Manager Leonard reviewed his report with the Councilor's.

ITEM 15: Comments from the Public

None

ITEM 16: Requests for information and Town Council Comments

Councilor Bagley inquired about the retaining wall on Rock St that was supposed to be fixed. Councilor Karen Walker suggested to possibly appoint new committee members at the next meeting and that there has been a good response to the walking in the morning program.

Councilor Rice inquired about what the cost might be on a leaf vacuuming service in town. Chairman Perry mentioned that the Council would review the petition letter that Suzanne Malis-Anderson mentioned as well as the Water District Charter and that the Orono/Veazie Water District Meeting would be held on Wednesday Nov 5th at 7pm in the Orono Council Chambers.

ITEM 17: Review & sign of AP Town Warrant #8 and Town Payroll #8. School Payroll Warrant #8 & #9 and AP School Warrant #8 & #9.

The warrants were circulated and signed.

ITEM 18: Adjournment

Councilor David King motioned to adjourn

Councilor Karen Walker seconded. No discussion. Voted 5-0-0

Motion carried.

Adjourned at 8:41pm

A True Copy Attest:

Julie Strout
Deputy Clerk

ITEM # 9

Citizens' Letter to the Town Councils of Orono and Veazie Concerning Our Need for Improved Water Quality and Improved Management of Our Water District

October 10th, 2014

Dear Orono and Veazie Town Councils,

In the last year a citizens' action group has been formed to advocate for improved water quality in Orono and Veazie. Our efforts stem from two concerns: first, the fact that for the last decade, the water provided to us by the Orono Veazie Water District (OVWD) has repeatedly registered above EPA limits for certain chemical compounds, some of which are known carcinogens; and second, the OVWD and members of its board have failed to communicate with the public and to develop a comprehensive plan to substantially improve the quality of our water. We seek to be courteous and constructive in our feedback, but to date none of our efforts have resulted in substantive change. As a result, we see a clear need to move to the next level in our efforts, and we are asking you for your support as the entities that appoint the OVWD board members and represent us, its stakeholders.

The Science Behind Our Unhealthy Water

On October 5th of this year, our citizens action group held an informational meeting. Over seventy members of the public attended. Doctor Jean MacRae, associate professor of environmental engineering at the University of Maine, gave a talk entitled "Disinfection Byproducts (THM)." Dr. MacRae explained the formation of trihalomethanes (THMs) and haloacetic acid (HAA) in our water, their impact on human health at current concentrations, and detailed options for remediation, both in homes and at the District level. We were particularly concerned to learn that people of low body weight, namely young children, are at higher risk of suffering adverse health effects due to these chemical byproducts of chlorination. Please see the technical appendix at the end of this letter for further information and a report by Dr. MacRae.

The Need for Improved Management and Planning

Though we are seriously concerned about our water's high levels of unhealthy chemical compounds, we are equally concerned with the OVWD's failures of management. These include failures to communicate with the public and to develop a comprehensive plan for improved water quality.

As water users and stakeholders, we expect but have not witnessed the following from the OVWD and its board of trustees¹:

1. A current² and publicly available comprehensive water management plan, including plans to reduce our water's levels of chlorine byproducts to those of surrounding towns³, not simply to levels that barely pass EPA health limits.
2. Board meeting agendas and minutes that acknowledge water quality challenges and reflect efforts at remediation.⁴
3. Concerted and ongoing efforts to communicate and engage with the District's stakeholders, the public.⁵
4. An understanding and respect for the Freedom of Information Act (FOIA).⁶

Our position is that the OVWD and a majority of its board suffer from systemic management problems that prevent critical progress and solutions and insulate them from public concern.

What We Need from the Orono and Veazie Town Councils

We share with you a desire to communicate with the OVWD in a constructive and courteous manner. Unfortunately, it appears that courtesy and cooperation on our part will simply lead to another decade of unhealthy water, no comprehensive plan, and more dismissal of public concerns. This is unacceptable. As a result, we request that the Town Councils of Orono and Veazie consider the following:

- Invite the OVWD superintendent and board members who disagree with the four community expectations stated above to resign.
- Require public vetting for all new appointments and reappointments of Water District board members. The review committee could include a voting member of the public sitting at the table with the Town Council.
- Pursue a change in the OVWD charter to implement direct municipal oversight or board member elections to ensure management responsiveness to public concerns. We

¹ Please note that some board members have made efforts to improve communication with the public and to make long range plans, in spite of discouragement from their peers.

² In response to questions about the lack of a comprehensive plan, the District has cited a plan drafted in the 1970s, in spite of the fact that they are unable to find it.

³ In 2013, Bangor and Brewer had THM levels averaging 40 times lower than Orono and Veazie's and Old Town had levels averaging six times lower.

⁴ The September board meeting agenda contained no mention of water quality, in spite of recent test results for HAA5, which were in violation of EPA health limits.

⁵ Examples of poor communication are countless, but here are a few. (a) The OVWD board declined an invitation from the Veazie Town Council to meet with them publicly in September. (b) In line with several board members' hostility toward public engagement, the chair commented at their September meeting that public comment is tolerated, but not guaranteed. (c) As with much of their overdue online communication, even one day before the OVWD's October board meeting, their website listed only the previous meeting.

⁶ In direct violation of the FOIA, the OVWD has cited the need for confidentiality around land purchases as their reason for not making either their long range remediation plans available or the report written for them by the engineering consulting group, Wright Pierce, whom they were required by law to hire after violating EPA levels for THMs.

understand that several towns in Maine have recently and successfully adopted this approach.

- Insist that the OVWD and its board establish a process by the end of the calendar year for developing a comprehensive plan that:
 - Is formed by a committee, which includes public stakeholder representation.
 - Reflects a thorough investigation of options available to us, such as:
 - a review of the District's current water quality testing methodology relative to flushing, temperature and location within the system.
 - a complete exploration of alternatives for remediation, possibly including quotes and relative certainty of effect.
 - Includes a section describing a process for transparent and thorough financial reporting and public communication.
 - Aims to provide water containing chlorine byproducts at concentrations comparable to those of neighboring towns with superior water quality within a few years.

We request a response on these issues from you, our town councils, within a month. We also request, within that same time period, that these issues appear on the agenda for a future community development meeting. Thank you for your time and consideration of this important matter. We look forward to working with you and supporting you in your efforts to improve our towns' water quality and the management of our Water District. Please let us know how we can be of assistance.

Sincerely,

The Orono Veazie Water Citizens Action Group (oronoveaziewater.wordpress.com)

Katie Quirk, 24 Winterhaven Drive, Orono

Timothy Michael Waring, 24 Winterhaven Drive, Orono

Laura Leighton, 108 North Main Avenue, Orono

Erik daSilva, 108 North Main Avenue, Orono

Michelle Smith, 9 Frost Lane, Orono

Jeremy Smith, 9 Frost Lane, Orono

Jean MacRae, 10 Grove Street, Orono

Farahad Dastoor, 10 Grove St, Orono



215 Dexter Road Eaton Rapids, MI 48827
Phone: 888.742.2378
Fax: 517.663.2166

ITEM # 11

Proposal

DATE: November 10, 2014
Valid Until: 2/8/2015

Prepared For:

Town of Veazie
Mark Leonard
1084 Main Street
Veazie, ME 04401
mleonard@veazie.net

Description	Qty.	Type	Price
CM Data Manager with Integrated Imaging - 1 Concurrent User	1	L	\$ 1,620.00
CM Integrated Standard Mapping	1	L	\$ 720.00
Complimentary Annual Support Subscription - First Year	1	A	\$ -
Total Cost			\$2,340.00
Due Upon Purchase			\$2,340.00

Billing Types Key

L	Software license purchase - A one-time fee - Subject to Annual Support
A	Services such as remote hosting and storage - Billed annually in advance
P	Professional Services - A one-time fee for custom services provided
SU	Setup and Configuration - A one-time fee
CS	Customer-Supplied License
3P	Third-Party/Partner Product - One time fee - Billed by partner future years
SS	Support Subscription - Billed annually after 1 year anniversary
MISC	Miscellaneous one-time fees and discounts

Summary:	
License Cost	\$2,340.00
Total Prof. Services	\$0.00
Services Deposit	\$0.00
Misc. and 3rd Party	\$0.00
Set-up Costs	\$0.00
Annual Hosting	\$0.00
* Annual Support	\$351.00

* Pontem offers unlimited tech support, remote training, and software upgrades to clients with active support subscriptions. A complimentary one year Annual Support Subscription is provided with your software purchase to commence upon installation of your Pontem products.

* Note for Customers Adding Features or Licenses to Existing Software: The Annual Support amount outlined above will be added to your current support agreement and will be payable upon the anniversary month previously established for your account. A revised support agreement will be provided that outlines the total cost to maintain your products.

Thank you for considering Pontem.

You can indicate your acceptance and place your order by signing in the designated area at the end of this document. If you have questions or wish to discuss the items herein, please contact:

Karina Kimpell
karinak@pontem.com
Toll-free 888.742.2378
<http://www.pontem.com>



Proposal Item Details

Proposal Line Item Description	Billing Type
<p>Software License Single User - Data Manager with Integrated Imaging</p> <ul style="list-style-type: none"> • Record management for graves, owners, deeds and occupants • Access all your vital information from one easy-to-use view • Add owner, occupant and reserved information from one screen • Associate an unlimited number of owners and occupants to each grave record • Advanced search and filter capabilities allowing searches for just about any combination of data • Customizable List Views for search results • Unlimited notes for graves spaces, owners and occupants • Easy-to-use tools for creating new grave records; mass edit, and more • Associate an unlimited number of images and/or documents to each cemetery master record • Image and document file compatibilities include .jpg, .bmp, .pdf, .doc, .rtf, .xls. • Manage ALL your contacts by "role" (owners, interested parties, reserved grave space, etc.) • Track contacts associated with occupants (family, friends and interested parties) • Track contacts for which there is a grave space reserved for burial • Ensure accurate, consistent data entry with user-defined field lists • 60+ customizable, user-defined fields - Fully reportable and searchable • Customize the behavior of the software with user-defined preferences • Numerous standard reports and forms, including mail labels • Save reports to various file formats (.pdf, Excel, etc.) • E-mail reports from within the software • Track genealogical information including notes • Pontem offers complimentary Deed/Owner Certificate customization - Additional Custom forms are billed at a rate of \$150/hr 	L
<p>Optional - Pontem Standard Mapping</p> <ul style="list-style-type: none"> • Ideal, affordable mapping solution for cemeteries 20 acres and under. Please note we recommend our Esri-engineered GIS Mapping for cemeteries 50 acres and larger. • Use existing digital maps or scanned images of paper maps in a .bmp (bitmap) file format to illustrate grave locations • Locate single grave on your map • Illustrate the results of an advanced search on your map (all Veteran burials, available graves, etc.) • Use maps with Pontem Online Burial Search 	L
<p>Annual Software Support Subscription (free for first year)</p> <ul style="list-style-type: none"> • Unlimited support issues (cases) • Toll free help desk support during business hours (8:00AM - 5:00PM est.) • After hour 24-7 toll free emergency support • Unlimited remote application training and support via Webinars • Automated product updates for program corrections or enhancements • Free upgrade to new product releases, including data migration <p>NOTE: High-speed Internet required for support services provided via Webinars</p>	A



Order Summary

PLACE YOUR ORDER

Town of Veazie
Mark Leonard
1084 Main Street
Veazie, ME 04401
mleonard@veazie.net

Signed: _____

Print Name: _____

Today's Date: _____ Contact Telephone # _____

Item Summary	Qty.	Type	Price
CM Data Manager with Integrated Imaging - 1 Concurrent User	1	L	\$ 1,620.00
CM Integrated Standard Mapping	1	L	\$ 720.00
Complimentary Annual Support Subscription - First Year	1	A	\$ -
Total Cost			\$2,340.00

Karina Kimpell
karinak@pontem.com
Toll-free 888.742.2378
<http://www.pontem.com>



Pontem Cemetery Management Software

Data Manager

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A 'SUITE' SOLUTION

Pontem's Cemetery Management Software is a suite of applications working together to create a system that's 'just right' for your cemetery office.

Begin with Pontem's DATA MANAGER with Document/Image Management then select additional features including:

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ONLINE BURIAL SEARCH with Genealogical Information and Map Location

SELF-SERVE KIOSK

MOBILE APPS powered by webCemeteries.com

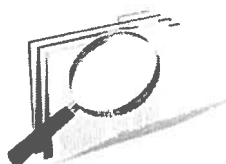
ADDITIONAL SERVICES

- Data Conversion
- Map Creation
- Remote Backup



ALL YOUR CRITICAL DATA IN ONE PLACE

The core of Pontem's Cemetery Management Software Suite, our Data Manager, allows you to track all information about graves, owners, occupants, and more, in one easy-to-use workspace. Managing multiple cemeteries? No problem. Pontem does that with ease. Quickly search for records and customize fields to meet your unique needs.



INTEGRATED IMAGE AND DOCUMENT MANAGEMENT

Eliminate the need for paper records that are susceptible to aging, fire, flood, or theft with Pontem's integrated Image and Document Manager. Store an unlimited number of documents or photographs with a grave record. Think of this feature as *an electronic filing cabinet* and all the time, space, and peace of mind you'll save.

"Our only regret is that we hadn't computerized our records years ago. The difference Pontem has made is remarkable."
—Dorita Eversley, Cold Spring Cemetery Assn., Cold Spring, NY



REPORTS, REPORTS, REPORTS!

Dozens of built-in standard reports will enhance your ability to manage your cemetery or respond to board requests. Need a custom report or form? Pontem will work with you to design one to fit your unique needs. Save your reports in numerous formats or even email them to others directly from within your Pontem software.



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E-mail sales@pontem.com
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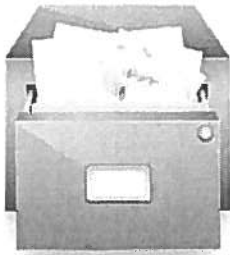
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Flexible, Affordable, Easy to Use Software for Cemetery Managers Since 1979

Data Manager

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Gregory Katica
Riverside Cemetery Association
Cleveland, OH



DATA MANAGER

MANAGE YOUR DATA YOUR WAY

The beauty of Pontem's Data Manager is its flexibility. Customizable fields can be defined for information unique to your cemetery and are fully searchable enabling you to locate the information you're looking for at the touch of a button.

OPEN SOURCE DESIGN

Some cemetery software products use a proprietary format. Not Pontem. Our software utilizes an Open Source Enterprise-class SQL database to ensure ultimate user flexibility, customization, and scalability.

COMPLIMENTARY CUSTOM DEEDS AND CERTIFICATES

Need a custom deed or certificate for your cemetery? No problem! Design and development of a customized deed or certificate is complimentary and comes with your purchase of Pontem's Cemetery Management Software.

Pontem's Cemetery Software is a 'Suite' Solution!

Pontem's Data Manager is designed to work seamlessly with each component of the Pontem Cemetery Management System. Built for power and flexibility, choose the features of Pontem you need or want now, and add others later as needs change and budgets allow.



IMAGING



MAPPING



ONLINE SEARCH



KIOSKS



MOBILE APPS

ABOUT PONTEM

Founded in 1979, Pontem Software is a leading provider of software solutions for cemeteries and local government offices nationwide.

Our products are known for their ease-of-use, affordability, professional reporting and much more - all backed by an unparalleled level of customer service and support.

SYSTEM REQUIREMENTS

For optimal performance, Pontem recommends the following hardware/software for stand-alone* installations:

- ✓ Windows 7 or 8 Professional
- ✓ Screen Resolution – 1024 x 768
- ✓ Memory (RAM) 4GB
- ✓ Hard Disk – 2 GB free space (per application)
- ✓ Internet Access – High-speed
- ✓ Backup – Some means for backup to external media or use of Pontem's automated Remote Backup Service.

* Pontem runs just as flawlessly in networked environments. Contact us for recommended specifications and details.

TECHNICAL SUPPORT

Helping you get the most out of your Pontem software investment is our number one priority.

Like all Pontem products, our Data Manager includes unlimited, 24/7 technical assistance. As a Pontem customer you'll enjoy:

- ✓ Toll-free Help Desk assistance
- ✓ Access to Pontem's Online Training and Support Center
- ✓ Complimentary program upgrades - from minor updates to new product releases, as part of your Annual Pontem Software Support and Service Plan.

PRICING

Pontem's flexible, scalable design makes it an ideal choice for cemeteries large and small.

A Pontem sales specialist will work with you to determine the scope of your project, provide guidance, and prepare a customized quote and implementation plan tailored specifically to your needs.

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Pontem Cemetery Management Software

Integrated Mapping

featuring STANDARD or ESRI™-ENGINEERED GIS MAPPING

A 'SUITE' SOLUTION

Pontem's Cemetery Management Software is a suite of applications working together to create a system that's 'just right' for your cemetery office.

Begin with Pontem's DATA MANAGER with Document/Image Management then select additional features including:

STANDARD or ESRI™-engineered GIS MAPPING

ONLINE BURIAL SEARCH with Genealogical Information and Map Location

SELF-SERVE KIOSK

MOBILE APPS powered by webCemeteries.com

ADDITIONAL SERVICES

- Data Conversion
- Map Creation
- Remote Backup



VISUALIZE YOUR DATA WITH INTEGRATED MAPPING

Whether your cemetery is large or small, Pontem offers a powerful and easy-to-use mapping solution for you. Standard mapping uses your existing digital maps or scanned images of your paper maps so you can view grave locations via a color-coded search result. Keep an unlimited number of maps for each cemetery or just one.

DO MORE, SEE MORE WITH ESRI™-ENGINEERED GIS MAPPING

GIS mapping gives you the most detailed and dynamic option for visualizing the data in your system. View a grave on the screen, know its status by the color code, read the owner/occupant name right from the map, and then click on it to see more data. You can even update grave records right from your map. Just think of the possibilities!

It's been said GIS mapping is worth a thousand pictures, and you know what? That's exactly right!

Bobbie Martin, GIS CAD Technician, City of Corsicana, TX



SEAMLESS INTEGRATION WITH PONTEM'S ONLINE SERVICES

Thanks to Pontem's flexible, powerful design, both integrated mapping options work seamlessly with other Pontem products including our Online Burial Search and self-serve kiosk. The public can not only search for grave locations but view them on your maps to aid them in visiting on-site and virtually.



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Watch the Video!

Flexible, Affordable, Easy to Use Software for Cemetery Managers Since 1979

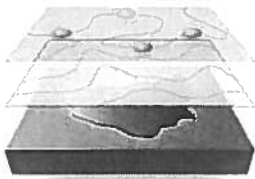
Integrated Mapping

Everyone at Pontem is extremely helpful and knowledgeable. Exactly the kind of support you hope for but seldom receive.

Joan E. Fanzell,
Deputy Clerk, Surrey Twp.

Pontem's Cemetery Software is a 'Suite' Solution!

Pontem's Integrated Mapping is designed to work seamlessly with each component of the Pontem Cemetery Management System. Built for power and flexibility, choose the features of Pontem you need or want now, and add others later as needs change and budgets allow.



INTEGRATED MAPPING



DATA MANAGER



IMAGING



ONLINE SEARCH



KIOSKS



MOBILE APPS

MAPPING YOUR WAY

Only Pontem offers cemeteries the choice of electing to use Standard or dynamic GIS mapping engineered with state-of-the art Esri™ technology. Either way, our mapping features are fully-integrated with our powerful core Data Manager enabling you to manage your data records easily and efficiently.

LAYERING THE POSSIBILITIES

The beauty of GIS mapping is its dynamic nature which helps you visualize your cemetery with incredible detail and accuracy.

Standard map layers include aerial, cemetery, section, block/lot, grave space boundaries and roads. Add additional layers to visualize buildings, sprinkler and utility lines.

Zoom in, zoom out, or pan across, up or down to get a bird's-eye view of your entire cemetery at a touch of a button without ever leaving your office.

MAP CREATION SERVICES

Maps in poor condition or don't have a map of your cemetery at all? Inquire about our map assessment and creation services. Our team of cemetery mapping experts will be happy to evaluate your maps and provide a quote for this additional fee-based service.

ABOUT PONTEM

Founded in 1979, Pontem Software is a leading provider of software solutions for cemeteries and local government offices nationwide.

Our products are known for their ease-of-use, affordability, professional reporting and much more - all backed by an unparalleled level of customer service and support.

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- ✓ Windows 7 or 8 Professional
- ✓ Screen Resolution – 1024 x 768
- ✓ Memory (RAM) 4GB
- ✓ Hard Disk – 2 GB free space (per application)
- ✓ Internet Access – High-speed
- ✓ Backup – Some means for backup to external media or use of Pontem's automated Remote Backup Service.

* Pontem runs just as flawlessly in networked environments. Contact us for recommended specifications and details.

TECHNICAL SUPPORT

Helping you get the most out of your Pontem software investment is our number one priority.

Like all Pontem products, our Integrated Mapping solutions include unlimited, 24/7 technical assistance. As a Pontem customer you'll enjoy:

- ✓ Toll-free Help Desk assistance
- ✓ Access to Pontem's Online Training and Support Center
- ✓ Complimentary program upgrades - from minor updates to new product releases, as part of your Annual Pontem Software Support and Service Plan.

PRICING

Pontem's flexible, scalable design makes it an ideal choice for cemeteries large and small.

A Pontem sales specialist will work with you to determine the scope of your project, provide guidance, and prepare a customized quote and implementation plan tailored specifically to your needs.

Contact us for more information or to schedule demonstration to see what Pontem can do for you.



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Pontem Cemetery Management Software

Online Burial Search

with GENEALOGY AND LOCATION INFORMATION

A 'SUITE' SOLUTION

Pontem's Cemetery Management Software is a suite of applications working together to create a system that's 'just right' for your cemetery office.

Begin with Pontem's DATA MANAGER with Document/Image Management then select additional features including:

STANDARD or ESRI™-engineered GIS MAPPING

ONLINE BURIAL SEARCH with Genealogical Information and Map Location

SELF-SERVE KIOSK

MOBILE APPS powered by webCemeteries.com

ADDITIONAL SERVICES

- Data Conversion
- Map Creation
- Remote Backup



LEVERAGE THE POWER OF YOUR PONTEM DATABASE

Pontem's Online Burial Search enables you to make your burial records available to the public whenever or wherever they happen to be. Visitors can search for burial information which is automatically updated nightly from your database. Invite them to share additional family history information which you can add to your database and also make public if you so choose.



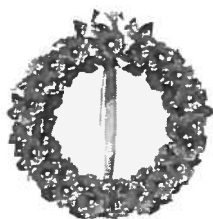
PROVIDE A VALUABLE COMMUNITY SERVICE

With more than 87% of the American adult population interested in learning more about their roots* and burial records being one of the most vital research tools, your cemetery is in a unique position to provide a valuable and valued community service by offering access to burial and genealogical information online.

** Harris Interactive, July 2009*

"We looked at a lot of software companies and are so glad we chose Pontem. The software does everything we need and more."

- Peter Dearborn, Town of Amesbury, MA



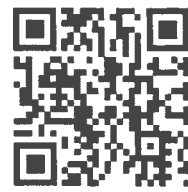
ENCOURAGE ENGAGEMENT WITH LIVING MEMORIALS

Invite the public to celebrate the lives of friends and family members in a dignified manner by viewing and sharing memories, stories, photos, videos, and more with integrated Living Memorial Pages available as part of your Pontem Online Burial Search service. Highly desirable, Living Memorials are also a great way to add value to your grave sales.



CONTACT US TODAY FOR MORE INFORMATION OR A DEMONSTRATION

Toll-free 888.742.2378
E-mail sales@pontem.com
Online www.pontem.com



Watch the Video!

Flexible, Affordable, Easy to Use Software for Cemetery Managers Since 1979

Online Burial Search

Feedback about our Online
Burial Search has been
extremely positive

- Lett Bonifard,
City of Winter Park



ONLINE BURIAL SEARCH

SHOW AND TELL

If you're using either Pontem's Standard or GIS Mapping option you'll be able to show online visitors the burial location of those they've searched for on a map which they can print and keep for their own use.

MARKETING ASSISTANCE

Spread the word and let others know about your cemetery's Online Burial Search service. Step-by-step we'll show you how via an invaluable, complimentary Marketing and Promotion Toolkit designed just for Pontem Online Burial Search customers.

MOBILE ADMINISTRATION

Mobile applications, powered by Pontem-partner, webCemeteries.com, put a whole new world of possibilities right in the palm of your hand.

With the addition of a custom mobile app to your Pontem Cemetery Management suite of software, visitors to your cemetery will be able to access genealogical, burial, and grave location information via any smartphone or tablet device, take self-guided tours, and more!

Your staff can also make notes of maintenance tasks, inventory trees, and reserve plots right from the field. Contact us to learn more.

Pontem's Cemetery Software is a 'Suite' Solution!

Pontem's Online Burial Search is designed to work seamlessly with each component of the Pontem Cemetery Management Suite. Built for power and flexibility, choose the features of Pontem you need or want now, and add others later as needs change and budgets allow.



DATA MANAGER



IMAGING



MAPPING



KIOSKS



MOBILE APPS

ABOUT PONTEM

Founded in 1979, Pontem Software is a leading provider of software solutions for cemeteries and local government offices nationwide.

Our products are known for their ease-of-use, affordability, professional reporting, and much more - all backed by an unparalleled level of customer service and support.

SYSTEM REQUIREMENTS

For optimal performance, Pontem recommends the following hardware/software for stand-alone* installations:

- ✓ Windows 7 or 8 Professional
- ✓ Screen Resolution - 1024 x 768
- ✓ Memory (RAM) 4GB
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- ✓ Internet Access - High-speed
- ✓ Backup - Some means for backup to external media or use of Pontem's automated Remote Backup Service.

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TECHNICAL SUPPORT

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- ✓ Toll-free Help Desk assistance
- ✓ Access to Pontem's Online Training and Support Center
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Pontem Cemetery Management Software

Online Services

A 'SUITE' SOLUTION

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Begin with Pontem's DATA MANAGER with Document/Image Management then select additional features including:

STANDARD or ESRI™-engineered GIS MAPPING

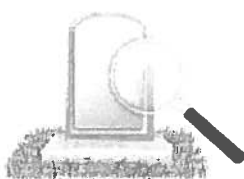
ONLINE BURIAL SEARCH with Genealogical and Grave Location Information

SELF-SERVE KIOSK

MOBILE APPS powered by webCemeteries.com

ADDITIONAL SERVICES

- Data Conversion
- Map Creation
- Remote Backup



LEVERAGE THE POWER OF YOUR PONTEM DATABASE WITH ONLINE BURIAL SEARCH

Reduce staff time spent on fielding repetitive inquiries and provide a valuable public service with Pontem's Online Burial Search (OBS). Information about those interred invisibly flows from your Pontem cemetery database to your OBS website where the public can search and view your records on the Internet whenever they choose.



SELF-SERVE KIOSKS

Whether installed indoors or out, all the kiosk hardware/software you need is included for a worry-free, turn-key installation. Cemetery visitors can search for grave locations via a state-of-the-art touch screen that queries your cemetery's Pontem online burial search database. Search results can be viewed on a kiosk map or a visitor's own mobile device when they capture the associated on-screen QR code.



We've received nothing but kudos for our new Online Services and Pontem couldn't have made it any easier for us to implement.

*Barbara Mosley, Assistant Director Parks & Recreation
City of Water Park*



"GO MOBILE" AND DO EVEN MORE

Mobile applications, powered by Pontem-partner, webCemeteries.com, put a whole new world of possibilities right in the palm of your hand. With a custom mobile app visitors to your cemetery will be able to access genealogical, burial, and grave location information via any smartphone or tablet device, take self-guided tours, and more!



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Watch the Video!

Flexible, Affordable, Easy to Use Software for Cemetery Managers Since 1979

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*Most cemeteries implemented
within the month of installation.*

*Help Desk's located
within Hill Allen's Help Center.*

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ONLINE SERVICES

CREATE A CUSTOM SOLUTION
Implement or upgrade your Pontem software to include as many Pontem Online Services as you wish. Pontem's cemetery software is totally scalable enabling you to create an affordable, custom solution that can grow with you.

ANYWHERE, ANY DEVICE
It's widely believed that "Cloud Computing" is the wave of the future. Did you know Pontem software runs just as impeccably in the cloud?

Pontem offers cloud hosting and related IT management solutions. Contact Pontem today for more information about these cutting-edge services.

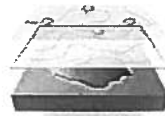
DATA ASSURANCE

Backing up your data on a regular basis is an essential industry best-practice, but how faithfully do you do the task?

Get data assurance with Pontem's online, automated, **Remote Backup** subscription service and never worry about backing up your cemetery's important data ever again.



DATA MANAGER



MAPPING



ONLINE SEARCH



KIOSKS



MOBILE APPS

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Message

Thu, Nov 6, 2014 2:25 PM

From: Sophie Wilson <sophiew@orono.org>

To: **Mark Leonard**

ITEM # 12

Subject: MRC Board of Directors Ballot

Attachments: Attach0.html / Uploaded File

7K

Hi Mark,

In the coming month, Municipal Review Committee (MRC) member municipalities will be casting their votes for the annual election of individuals to serve on the corporation's Board of Directors. As a candidate on the ballot, I am writing to ask for the Town of Veazie's support for my re-election to the Board.

Currently, I am in my ninth year on the MRC Board of Directors. Although MRC's staff and consultants have done a tremendous job in making the work appear easy, the MRC is part of a very complex and interrelated regulatory and legal landscape. It took me some time to gain enough knowledge of the particulars of the Board's duties and history to be a productive Director. In the intervening years, I've been an active Director participating on the team tasked with negotiating with the PERC private partners to determine the feasibility of renewing disposal contracts. Since 2012, I've also served as the MRC Treasurer and Finance Committee Chair.

Municipal solid waste (MSW) management is on the cusp of major transition for municipalities throughout Maine. In 2018, the current agreements impacting MSW disposal for nearly 200 cities and towns will expire rendering the current practices unfeasible to continue. As was the case many years ago, MRC is taking the lead to identify innovative options that will ensure affordable, long term, and environmentally sound disposal of this waste. As a member of the MRC Board, I have been deeply engaged in the post-2018 planning process for many years and look forward to continuing this work.

I appreciate the Council's consideration of my request. Please do not hesitate to contact me with any questions.

My best,
Sophie

Sophia L. Wilson, Town Manager
Town of Orono
59 Main Street
Orono, Maine 04473
Tel: (207) 866-2556 - (Town Office)
Tel: (207) 889-6905 - (Direct)
Fax: (207) 866-5053
Email: sophiew@orono.org


Ensuring affordable, long term, environmentally sound disposal of MSW

■ 395 State Street
■ Ellsworth, ME 04605
■ www.mrcmaine.org



MRC
Municipal Review Committee, Inc.

866-254-3507
207-664-1700 ■ Voice
207-667-2099 ■ Fax
glounder@mrcmaine.org ■ E-mail

To: MRC Membership
From: Greg Louder, MRC Clerk 
Date: October 24, 2014
RE: MRC Board of Directors Election Ballot

Please find enclosed a MRC Board of Directors election ballot. Ballots cast in this election will determine the election of three (3) Directors to serve on the MRC Board of Directors for three-year terms from January 1, 2015 through December 31, 2017.

Biographical descriptions of the candidates, as provided by the candidates, are also enclosed for your information.

Ballots must be returned to MRC before 5:00 pm, December 9, 2014. A self-addressed, stamped envelope is enclosed for your convenience.

The election results will be read at the MRC Annual Meeting held at 3:00 P.M. in the afternoon on December 10, 2014 time and location TBA.

Note: Vote must be cast for one candidate only.

Please contact Greg Louder at 664-1700 or 866-254-3507 with any questions.

Voting Ballot

- ◆ To fill three positions for a three year term from January 1, 2015 to December 31, 2017
(3 highest vote totals)

The Charter Municipality of _____ casts its vote for the following individual to serve on the Municipal Review Committee Board of Directors for the above stated term.

Note: Candidates are listed alphabetically. Biographies provided by each candidate are attached.

VOTE FOR *ONE* INDIVIDUAL ONLY

→ *More than one checked box will invalidate the ballot* ←

- ☐ Joseph C. Dunn - Howland
- ☐ Kenneth Fletcher – Winslow
- ☐ Derik Goodine – Bucksport
- ☐ Ivan McPike – Hampden
- ☐ Matthew S. Pineo – Brownville
- ☐ Joshua Reny – Fairfield
- ☐ Barbara Veilleux – Penobscot County
- ☐ Sophia Wilson – Orono

Please return this ballot no later than 5:00 p.m., DECEMBER 9, 2014 to:

Municipal Review Committee, Inc.
395 State Street
Ellsworth, Maine 04605
Or

FAX: (207) 667-2099 EMAIL ATTACHMENT: glounder@mrcmaine.org

**RESULTS OF THIS ELECTION WILL BE READ AT THE MRC ANNUAL MEETING
TO BE HELD DECEMBER 10, 2014**

Biography for Joseph "Joe" C. Dunn

Joe Dunn has served the community of Howland for over 20 years. He has served as a Selectman and as the operator of the Transfer/Recycle Facility. During his tenure working for the Transfer/Recycle Facility, much of this time was donated volunteer work. He has prided himself on knowing the rules and regulations of running the facility as well as the ins and outs of the industry. In the beginning, he saved the Town countless dollars through the successful award of grants to build and improve the facility. Since his time working for the facility he has remained involved in its operation through his work as a selectmen as has kept abreast of the changes in the waste disposal environment.

Biography for Kenneth (Ken) Fletcher

Name: Kenneth (Ken) Fletcher

Residence: 382 Garland Rd, Winslow, Maine 04901

Marital Status: Married to Mary Ellen Fletcher

Work History: 35 years experience in the Pulp & Paper Industry in various technical and managerial positions including 25 years with Scott Paper Co. in Winslow and Pulp and Paper Consultant throughout the U.S.

Education: BS in Forestry and Fifth Year Certificate in Pulp and Paper Management from University of Maine-Orono

Public Service Experience: 4 Terms (8 years) Maine House of Representatives representing House District 54-Winslow and SW Benton and served 8 years on the Utilities and Energy Joint Standing Committee; Director of the Governor's Energy Office March 2011 to January 2013 for State of Maine, Trustee of Efficiency Maine, and currently Town Councilor in Winslow.

Community Involvement-member of:

- ☐ Corpus Christi Parish
- ☐ Kennebec Valley Community College General Advisory Council 2002-2010
- ☐ United Way of Mid-Maine Community Action Team-Strengthening Children, Youth & Families 2004-2010
- ☐ Kennebec Valley Community Action Program Housing Committee 2004-2010
- ☐ Sustain Mid-Maine Energy Committee
- ☐ Mid-Maine Chamber of Commerce
- ☐ Winslow Planning Board 2001-2010

Biography for Derik Goodine

Served as Town Manager in the following MRC communities from 1994-2004 and 2014. Sangerville, Levant, Bucksport. He was closely involved in amending MRC contracts with PERC Partners and BHE during electric deregulation sitting at the table during most of the negotiations. Naples town manager from 2004 – 2014 and contract town at RWS. I have experience and interest with MRC and PERC history as well as alternative knowledge in RWS facility in Portland. I think all of this will make me a great representative for the MRC communities on the MRC Board of Directors.

Biography for Ivan McPike

Town Councilor, Hampden, 2013 – present
EMCC Foundation Board of Directors
Former Owner, Maine Salt
Member, Bangor Breakfast Rotary
Past President, Bangor Chamber of Commerce
Past Member, YMCA Board of Directors

Biography for Matt Pineo

Certified Town Manager, Town of Brownville: 3.5 years

Town Manager, Town of Bradford: 2.5 years

CEO, Chairman of the Board:
Penquis Solid Waste Corporation 3.5 years

Vice President and Executive Board:
Piscataquis Economic Development Council 3.5 years

Legislative Policy Committee: Representative
Maine Municipal Association 3 years

Maine Tax Collector & Treasurer Association 1 year
Executive Committee

Maine Municipal Association:
Ethics Committee
Membership Committee
Training Committee 3.5 years

Action Committee 50:
Member 2.5 years

Corporate Management:
Retail 8 years
Hospitality 14 years

Testified before the Legislative sub-committee on the Hierarchy of Waste Management in the State of Maine.

Attended multiple meetings with MRC for the past 2.5 years. Understand the problems facing Maine's Municipalities post 2018, and wish to serve as an Active Board Member on MRC to develop a long term benefit for the taxpayers in our communities on Solid Waste Management.

Biography for Joshua Reny

MRC Board of Directors, 2012-present, vice-president 2014

Board of Directors, KVCOG, 2011-present

Board of Directors, KSW Federal Credit Union, 2012-present

Employment

Town Manager, Town of Fairfield, 2011-present

Economic Development Director, Town of Fairfield, 2008-2009

Air National Guard, 1999-present, rank of Captain

Education

Master of Public Policy, USM-Muskie School

Bachelor of Arts, UMaine Farmington

Associate of Applied Science, NMTC, Presque Isle

During the past three years the MRC has made incredible progress with post-2018 planning in addition to continued oversight of the PERC facility. We have undertaken a deliberate and thoughtful planning process that emphasizes the MRC's continuing goals of a long-term, environmental sound, and cost effective solution to solid waste management. We have conducted outreach to members and the public to provide facts regarding the challenges for continued operation of PERC after our contracts expire in 2018. We have thoroughly vetted all options and are now preparing to develop a formal proposal for all members to review and decide upon. This is a very pivotal time in the history of the MRC and I would appreciate your vote to continue this important work. Thank you.

Biography for Barbara Veilleux

Barbara Veilleux has lived in the Town of Holden for 28 years and is currently a member of the town's Budget Committee. Mrs. Veilleux was hired by Merchant's National Bank in 1973, climbing up the ranks to Loan Officer by the mid 1980's. After a twenty year career in banking, Barbara was ready for a new challenge and in 1997 was fortunate to gain employment with Penobscot County, where she served as the Administrative Assistant for the office that oversees the provision of municipal services to the Unorganized Territories. It was in this capacity that Barbara first became involved with solid waste issues. Serving as the Director of Unorganized Territory Administration since 2008, Barbara continues to be involved with all aspects of solid waste management. She was instrumental in regionalizing the County's solid waste program during her first two years as Director. Barbara has recently become more actively involved in the post 2018 issues facing the Municipal Review Committee and strongly believes that MRC is on the path to becoming a leader in solid waste management in Maine. As an employee of Penobscot County, Barbara represents the interests of all its citizens.

Biography for Sophia Wilson

Sophie Wilson has served as Town Manager for a total of 14 years – the last 3 in Orono, Maine and the previous 11 in Brownville, Maine. She is finishing up her third term on the MRC Board of Directors and currently serves at the MRC Treasurer. In Brownville, she served on various regional boards including the Penquis Solid Waste Board of Directors in the roles of both President and Treasurer. She has also served on the Maine Municipal Association Executive Committee as a member, President, and Past President.

AGREEMENT FOR EMERGENCY MEDICAL SERVICES

TOWN OF ORONO AND TOWN OF VEAZIE



This agreement is made and entered into this ____ day of _____ 2014 by and between the Town of Veazie, located in the County of Penobscot, State of Maine, hereinafter referred to as "Veazie", and the Town of Orono, located in the County of Penobscot, State of Maine, hereinafter referred to as "Orono."

Whereas, Veazie has the need for paramedic and emergency ambulance coverage and;

Whereas, Orono, a Maine licensed emergency paramedic ambulance provider, provides paramedic and emergency ambulance service, and has the capability to provide such services;

Now, therefore, Veazie and Orono mutually agree to the following provisions for services by Orono to Veazie and its residents:

1) Services Provided

- a) Orono will provide a twenty-four hour, seven-day-a-week, paramedic ambulance service that shall respond promptly, efficiently, and within a reasonable time frame to all calls for service originating within the town limits of Veazie.
- b) Orono agrees to make a good faith effort to put an ambulance en-route within 3-4 minutes of the tone. If Orono is unavailable to respond to the call, Orono will contact Regional Communication Center (RCC) to dispatch the appropriate EMS services.
- c) Orono will provide for the residents of Veazie access to a paramedic staffed and equipped emergency ambulance with Maine licensed Emergency Medical Technician providers, of which at least one will be licensed at the paramedic level, to respond to medical emergencies in Veazie as requested by the emergency dispatch services of Veazie.
- d) Orono shall not leave its contract area without adequate mutual aid agreements and shall dedicate a minimum of one paramedic-equipped and staffed ambulance for emergency coverage.
- e) Orono, its staff, ambulances, and quick response vehicles will be licensed at the Basic Level and permitted to the paramedic level by Maine Emergency Medical Services under provisions of Maine statute Title 32 M.R.S.A. Section 81 et seq. and Rules as promulgated by the Board of Maine Emergency Medical Services.
- f) Orono is, and will remain in good standing, as a participating provider under the terms of the Health Care Financing Administration and the State of Maine with the federal Medicare program and the State MaineCare program.
- g) Orono will respond to medical emergencies under the terms of this and other emergency ambulance and mutual aid agreements from the fire station in Orono.

- h) Orono will maintain under the terms of this and other mutual aid agreements its two existing paramedic-equipped ambulances based in Orono. Orono will maintain and house both said ambulances at the Orono Fire Department, and provide ambulance service to the Town of Veazie as needed when available.
- i) Orono agrees to make a good faith effort to provide the ambulance, equipment, supplies, and services contemplated by this agreement. However, the parties acknowledge and agree that there may be circumstances beyond Orono's control that would prevent or delay the provision of the foregoing.

2) First Response

Veazie Fire Department will provide EMS First Response, when available, for all emergency medical calls in Veazie. Veazie shall notify Orono and the dispatch service when Veazie anticipates that it's First Response will not be available to respond during the day shift.

- a) Veazie personnel will respond, when available, with the response vehicle and equipment available to them. Upon notification, Orono will respond for treatment and transport if necessary.

3) Subcontracting

Orono shall not subcontract or assign in total or in part any of its rights or obligations under the terms of this agreement without the express written consent of Veazie. Any effort to do so without such written consent shall be deemed a breach of this agreement. This clause shall not bar Orono or Veazie from participation in any mutual aid agreement with any other ambulance service to provide services to Veazie or Orono in the event of a disaster.

4) Insurance

- a) Orono shall procure and maintain at its expense, during the term of this agreement, public liability insurance for bodily injury and for property damage to any persons and/or property for services provided by Orono that may occur under the provisions of this agreement. Said insurance shall be, at a minimum, in the amount equal to the liability limit set forth in the Maine Tort Claims Act (14 M.R.S. §8101 to §8118), as may be amended from time to time. Orono shall also carry Workers' Compensation coverage for its personnel providing services under this agreement.
- b) Veazie shall procure and maintain at its expense, during the term of this agreement, public liability insurance for bodily injury and for property damage to any persons and/or property for services provided by Veazie that may occur under the provisions of this agreement, said insurance shall be, at a minimum, in the amount equal to the liability limit set forth in the Maine Tort Claims Act (14 M.R.S. §8101 to 8118), as may be amended from time to time. Veazie shall also carry Workers' Compensation coverage for its personnel providing services under this agreement.

5) Costs

Except as otherwise provided in this agreement, Orono shall bear all costs and expenses incurred in connection with this agreement, including all Orono costs of equipment and vehicles, all cost of employees engaged in the execution of this agreement, and all expenses of preventive maintenance, upkeep and other expenses involved in the execution of this agreement. Orono shall bill, collect and own all patient service fees arising out of its services hereunder.

- a) Veazie agrees to bear all costs and expenses related to its personnel, equipment, or supplies and assumes all liability that arises out of the negligence by the Town of Veazie, or its personnel, volunteers, or anyone else acting under its authority or with its permission, express or implied.

6) Special Services

- a) Orono will provide, at no cost to Veazie, restocking of disposable medical supplies used by Veazie emergency first responders in the course of patient services provided under this agreement. Veazie shall notify Orono of the supplies that need to be restocked.
- b) Orono will assist Veazie as possible with the acquisition of durable medical equipment used in the course of patient services provided under this agreement.
- c) Orono will provide for local emergency medical and ambulance services as is called for in this agreement. Transfers of a non emergent variety will be handled on a case by case basis and at the sole discretion of the Town of Orono.

7) Term

This agreement shall take effect January 1, 2014 and shall terminate December 31, 2019. This agreement may be extended by Veazie and Orono for an additional three-year period by mutual written agreement of both parties.

8) Reimbursement for First Response Services

Orono shall reimburse Veazie \$45.00 per call for all EMS calls responded to by Veazie licensed EMS responders where Veazie personnel have patient contact and the patient is subsequently transported by an Orono ambulance. Orono will provide reimbursement upon receipt of a quarterly bill from Veazie. Annually, the Town of Orono will review these charges, to make sure this agreement is beneficial to both Orono and Veazie.

9) Breach

In the event of a breach of any terms or conditions of this agreement, the nonbreaching party may, at its option, terminate same, provided however, that written notice be given to the other party of any such alleged breach and that said party fails to cure same within thirty (30) days of receipt of said notice. This right of termination is made expressly in addition to any other remedy either party may have for such a breach of agreement.

10) Applicable Notice

Any notice under this agreement shall be in writing, and shall be sent to the Town Manager of the respective municipality at its regular mailing address.

11) Laws and Jurisdictions

This agreement and the terms hereof shall be governed by the laws of the State of Maine. Venue and jurisdiction for any dispute regarding this agreement shall be at Penobscot County, Maine, in the courts of the State of Maine.

12) Breach of Entire Agreement

A breach by either party of any of the provisions of this agreement shall be deemed to be a breach of the entire agreement. Either party, at its option, may waive such a breach. A waiver shall not be construed to be a continuing waiver of further breaches.

13) Integration

This agreement is intended by the parties as a final expression of their agreement and as a complete and exclusive statement of the terms thereof. No course of prior dealings between the parties and no usage or trade shall be relevant or admissible to supplement, explain, or vary any of the terms of this agreement. No representations, understandings, or agreements have been made or relied upon in making this agreement other than those specifically set forth herein. This agreement can only be modified in writing and signed by both parties hereto or their duly authorized agents.

14) Termination

Either party may terminate this agreement effective on July 1st of each year, without cause, upon providing the other party with written notice of termination at least 6 months prior to the termination date.

In Witness Whereof, the parties have signed this agreement the day, month, and year first written above.

Town of Veazie

By: _____
Mark Leonard
Its Town Manager

Town of Orono

By: _____
Sophia L. Wilson
Its Town Manager

Duly authorized to execute same.

Manager's Report For November 17, 2014 Council Meeting

Since the last meeting these are some of the items that I've completed or been working on:

With the ambulance contract set to expire in December I met with Orono Fire Chief St Louis and Manager Wilson. At the completion of the meeting a new draft ambulance contract was completed. This will be presented to the Council for review and comment.

I was requested by the new Director of Regional Dispatch to assist with oral board interviews for a new Supervisor. Seven candidates were interviewed.

I attended a FD Officers meeting. Several items were discussed to include the discussion of the new mentor program, the new rescue truck and the progress of updating the SOG's.

Following the first significant snow storm I was requested to assist the fire department with cleaning up numerous trees that had fallen into the road. After numerous hours the roads were made passable.

Manager Wilson from Orono requested that I attend a committee meeting in Orono where they would be discussing the letter received from the Concerned Citizens of Orono and Veazie for quality water. The meeting was well attended and the discussion was very informative. A decision was made to draft a letter to be presented to Orono Council for discussion.

Voting for the Town of Veazie was very well attended. We processed a total of 900 ballots. A huge thanks to all that came out and voted and additionally to all that helped with the elections. A special thank you to Deputy Clerk Strout who worked endless hours to make certain the election occurred seamlessly.

During voting I was made aware of a possible water main break on the Chase Rd. I went to the area and discovered there was in fact a water main break. The water district was contacted and the repair occurred quickly and efficiently.

Because of the heavy snow that fell in the area we received several complaints reference mailboxes receiving damage. All reports were relayed to Silvers and all have been repaired.

I received and looked into a complaint at the corner of Flagg Street and Green St. After speaking to the homeowner the concern was resolved.

Councilor Walker and I participated in a webinar on Pontem Software which is a cemetery management software packages. The webinar was very informational and I believe this program would be very beneficial as we update our records concerning the cemetery. The proposal will be presented to the Council for discussion.

Manager's Report For November 17, 2014 Council Meeting

I have taken down and stored the Tennis nets from the tennis court. A discussion will need to be had during the budget process on repairing the tennis courts as they continue to deteriorate.

Preventing further damage. A complaint was received on Silver Ridge from snow plow damage that occurred to a lawn. The resident had called last year with concerns. Silvers was notified of the complaint. I went to the location and installed several grade stakes for the homeowner in hopes of preventing further damage.

I completed the reference checks as requested on the ground maintenance bidders. Results of this will be provided to Council to assist with awarding the bid.

This weekend is the fall leaf pickup. Signage was placed at the town lines to let citizens know. I have also had a discussion with Barney Silver and he will be picking up brush that was caused by the winter storm.

Letters were sent to all citizens that had previously filled out citizen involvement applications. Also included with the letter was the updated application and the new committee policy.

I have finalized the charter which was approved by the voters and have added the new version to the website and a hard copy in the book that is kept in the main office.

I have completed a draft Budget Schedule which will be provided to the council for review and discussion.

I've been in discussions with Gorham Leasing to finalize the financing for the new rescue truck for the fire department. We are expecting delivery of the finalized product next week.

I have completed updating the town manager job description. This will be present to the Council for review and discussion. This job description is in line with the other job descriptions that are currently in place for other jobs.

As a follow up on a question that was posed at the last council meeting on having leaves vacuumed curb side. The price from (2) different companies was more than \$12,000.00.

The Town line signs have been installed. The rock base still needs to be installed and will occur as the weather allows.

Manager's Report For November 17, 2014 Council Meeting

Attachments:

2015 Draft Budget Meeting Schedule

Notice on Special Meeting information of MRC Board of Directors

Veazie School Administrative Unit Agenda from November 3 School Board meeting

Passenger count report from 7-1-2014 thru 09-30-2014 for the Community Connector

Thank you letter from Dean of Students Robert Dana ref the police response to (2) incidents at the University

2015 Budget Meeting Schedule

<u>Day</u>	<u>Date</u>		<u>Time</u>	<u>Topic</u>
Thursday	January 15 st	Workshop <i>All Departments</i>	6:30 PM	1 st /2 nd Quarter Review
Thursday	March 11 th	Workshop <i>Municipal Departments</i>	6:30 PM	FY15/16 Draft Budget Presentation
Thursday	March 19 th	Workshop <i>School Department</i>	6:30 PM	FY15/16 Draft Budget Presentation
Thursday	April 9 th	Workshop <i>All Departments</i>	6:30 PM	3 rd Quarter Review
Thursday	April 16 th	Workshop <i>Municipal Departments</i>	6:30 PM	FY 15/16 Budget Presentation
Tuesday	April 30 th	Workshop <i>School Departments</i>	6:30 PM	FY 15/16 Budget Presentation
<i>School Vacation is the Week of April 20-24, 2015/ Patriots Day April 20, 2015</i>				
Friday	May 1 st	<i>Last day for submittal of recommendations to Budget Officer</i>		
Tuesday	May 6 th	Workshop <i>All Departments</i>	6:30 PM	<u>Scheduled if needed</u>
Thursday	May 7 th	Workshop <i>All Departments</i>	6:30 PM	<u>Schedule if needed</u>
Monday	May 11 th	Town Manager issues Budget Message		
Monday	May 11 th	Public Hearing <i>All Departments</i>	6:30 PM	Budget Committee Review of Workshops, Council Review Session and Public Hearing on Total Budgets
<i>(Recommend warrant signing for Town Report)</i>				
Monday	May 25 th	Council Meeting	6:30 PM	Memorial Day Monday May 25, 2014
Tuesday	June 9 th	Council Meeting <i>(Last Possible Day to sign and post Town Meeting Warrant)</i>	6:30PM	
Tuesday	June 9 th	Town Meeting	8:00 PM	Voting of Warrant Articles

All meetings will be held in the Council Chambers of the Municipal Building except for the Town Meeting, which will be held at the Veazie Community School.

Ensuring affordable, long term, environmentally sound disposal of MSW

395 State Street
Orono, ME 04468
www.mrcmaine.org



207-664-1700 Voice
207-637-2699 Fax
glounder@mrcmaine.org E-mail

MEMORANDUM

TO: MRC Membership
FROM: Greg Louder 
DATE: November 7, 2014
RE: **Special Meeting of MRC Board of Directors – November 13, 2014**

Upcoming Meeting

Please find enclosed an agenda for the upcoming meeting of the MRC Board of Directors to be held at the Town of Orono municipal building on November 13, 2014 starting at **10:30 a.m.** following a 9 am meeting of the Finance Committee to review the annual performance of the executive director and to review a draft of the MRC 2015 annual operating budget.

PUBLIC MEETING - PLEASE POST

MUNICIPAL REVIEW COMMITTEE, INC. (MRC)
BOARD OF DIRECTORS MEETING
Orono Municipal Building, 51 Main Street, Orono, Maine
November 13, 2014 10:30 AM

AGENDA

1. 10:30 AM - Call to Order
2. Executive Session per 1 MRS §405(6) (e) for discussion with legal counsel concerning legal rights and duties over certain contract matters related to potential negotiations with the PERC Partners and separate negotiations with Fiberight, LLC and as related to pending litigation that MRC has initiated against PERC's general partner USA Energy Group, LLC and Executive Session per 1 MRS 405(6) (c) to discuss the condition and potential acquisition and use of real and personal property and Executive Session per MRS 405(6) (a) to discuss a personnel matter.
3. Adjourn

Members are welcome. Please call ahead 800-339-6389 or 942-6389 if you plan to attend.

Veazie School Administrative Unit
1040 School Street
Veazie, Maine 04401
Telephone (207) 947-6573

TO: Veazie School Committee
FROM: Scott Nichols, Principal
Richard A. Lyons, Superintendent of Schools

DATE: November 3, 2014

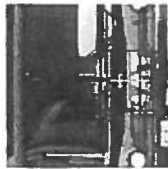
SUBJECT: **School Committee Meeting - 7:00 p.m.**
Veazie Community School Art Room

AGENDA

- I. Call of the Roll
- II. Pledge of Allegiance
- III. Approval of Minutes of Regular Meeting of October 6, 2014
- IV. Adjustment to Agenda
- V. Persons Desiring to Address the Committee
- VI. Acknowledgements
- VII. A. Board Chair

B. Board Vice-Chair
Maine School Management Conference
- VIII. Personnel
 - A. Resignations
 - B. Nominations

- IX. Principal Report (Exhibit)
- X. Superintendent Report
 - A. Request for Proposals on exclusive high school
 - B. Contracted Services
 - C. October Financial Statement (Exhibit)
- XI. New Business
- XII. Old Business
 - A. Discussion of Goal Setting
- XIII. Board Policy
 - A. Discuss and act on second reading of Policy JICK, Bullying. (Exhibit)
 - B. Discuss and act on second reading of Policy JIC, Student Code of Conduct. (Exhibit)
 - C. Discuss first reading of Policy GBO, Family Care Leave. (Exhibit)
 - D. Discuss first reading of Policy IHBAL, Grievance Procedure for Persons with Disabilities. (Exhibit)
 - E. Discuss first reading of Policy IKE, Promotion, Retention and Acceleration of Students. (Exhibit)
- XIV. Request for Information
- XV. Executive Session
- XVI. Next Meeting - December 1, 2014
- XVII. Adjournment



OTOWN-VEAZIE PASSENGER COUNT REPORT

7/1/2014 THRU 9/30/2014

Route ID	Ticketed Passes	Monthly Pass Rides	Student Passes	\$1.25 Cash Fare	.60 SS Fare	Transfers	UM Free Fare	HU Free Fare	EMCC Free Fare
OT1	3773	2711	77	2410	791	1858	6522	188	332
OT2	4635	3135	18	2592	973	1575	7016	166	497

All Bus
Routes:

829

354

13538

3433

1764

5002

95

5846

8408

Grand Totals:

39269

Friday, October 31, 2014



Message

Wed, Nov 5, 2014 1:46 PM

From: "Robert Dana" <Robert_Dana@umit.maine.edu>
To: "Roland LaCroix" <Roland_LaCroix@umit.maine.ed...
"Kenda Scheele" <Kenda_Scheele@umit.maine.edu>
"Catharine Harder" <Catharine_Harder@umit.maine.edu>
"Meredith Lunny" <Meredith_Lunny@umit.maine.edu>
"Keith Mercier" <Keith_Mercier@umit.maine.edu>
"Robert Welch" <Robert_Welch@umit.maine.edu>
"Joseph Everett" <Joseph_Everett@umit.maine.edu>
"James Bergdoll" <James_Bergdoll@umit.maine.ed...
"Daniel Scripture" <Daniel_Scripture@umit.maine.ed...
"Scott Curtis" <Scott_Curtis@umit.maine.edu> jewing@orono.org
dohalloran@old-town.org dohallor@oldtownpd.org Mark Leonard
"Joseph Kellner" <Joseph_Kellner@umit.maine.edu>
Cc: sophiew@orono.org "John Lawler" <John_Lawler@umit.maine.edu>
"Daniel Sturup" <Daniel_Sturup@umit.maine.edu>

Subject: Thank you

Attachments: Attach0.html / Uploaded File

5K

Greetings:

For the second time this week I am able to reflect on the remarkable partnerships we share and the impressive professionalism of our on and off- campus law enforcement and emergency medical experts.

Early Sunday you all answered the call of duty and with remarkable courage and patience a suspect was apprehended, students were put out of harms way,a and the life of the campus marched on with our eyes wide open but with a sense that we are all working together to make this a safe and sound community.

THANK YOU ALL!

RQD

PS. I don't have all the names of the Orono, Old Town, and Veazie police officers who responded so I ask that the Chief's forward this thanks. Joe, the same is true of our UVAC responders.

RD

Robert Q. Dana, Ed.D.
Vice President for Student Affairs and Dean of Students
University of Maine
207.581.1406